

No.12/2012/1065

February 21, 2012

Minutes of the  
4<sup>th</sup> Executive Committee Meeting

Date and Time: 21<sup>st</sup> January 2012 at 11:30 AM.  
Venue : Khalid Waheed Hall of the Chamber  
Participants : Mr. Jawed Akhtar Bhatti (President) in Chair  
Raja Amer Iqbal (SVP)  
Ch. Iqbal Ahmed (VP)  
Mian Mohammad Ateeq Sheikh  
Mr. Adil Jan Erkin  
Ch. Nadeem A. Rauf  
Mr. Mohammad Imtiaz Chowdhry  
Mr. Zafar Jamal  
Ch. Pervaiz Ahmed Warriach  
Syed Kazim Hasan  
Mr. Bilal Maqbool  
Mr. Asim Mahmood  
Mr. Hassan Mustafa  
Mr. Mohammad Fayyaz Qureshi  
Mr. Muhammad Aslam  
Mr. Kashif Riaz  
Mr. Maqsood Ahmed Khan  
Mr. S. Ali Raza Saeed Shah (Ex-Officio Member)

Regrets: Mr. Mohammad Khalid Farooq Qazi  
Mrs. Tehmina Amjad  
Mr. Manzar Khurshid Sheikh  
Maj. (Retd.) Nouman Mahmud Khan  
Mrs. Amna Saleem

Meeting started with the recitation of Holy Quran by Mr. Bilal Maqbool, later President Mr. Jawed Akhtar Bhatti thanked all the members for participation, soon after the proceedings started with the circulated agenda.

**Res. No.24 To confirm the Minutes of the 3<sup>rd</sup> Meeting of the Executive Committee held on 22<sup>nd</sup> December 2011.**

Mr. Jawed Akhtar Bhatti, President RCCI announced the agenda item number one for approval.

## **Decision**

Ch. Nadeem A. Rauf confirmed the draft of Minutes, which was seconded by Mian Mohammad Ateeq Sheikh

### **Res. No. 25 To discuss the RCCI Service Rule for paid staff.**

The revised service rules of RCCI paid staff were thoroughly discussed by the House. The important suggestions are as under:

1. Mian Mohammad Ateeq Sheikh recommended that the criteria may be defined for part time staff.
2. The Annual increment for all employees may be given from 5-15% depending upon the performance during the year.
3. Mian Mohammad Ateeq Sheikh and Mr. Mohammad Aslam showed their concerns over Human Resource Committee and suggested that Executive Committee Members may be included instead.
4. Mr. Maqsood Ahmed Khan and Ch. Pervaiz Ahmed Warriach proposed that the compensation for medical sickness may be increased more than Rs. 50,000/-, whereas President Mr. Jawed Akhtar Bhatti suggested that the compensation may not be limited but may left upon the desecration of Executive Committee on case to case basis.
5. Mian Mohammad Ateeq Sheikh and Mr. Zafar Jamal opposed the increase in compensation.
6. Mian Mohammad Ateeq Sheikh suggested that the approval for termination and suspension of service of employees may be acquired in advance from Executive Committee.
7. Mr. Asim Mahmood added that a chance of appeal may be given to employee upon his termination/suspension of service.
8. Mr. Zafar Jamal proposed that the casual leaves may not be en cashed.

## **Decision**

1. House approved the medical compensation upto Rs. 40,000/- on case to case basis.
2. The increment from 5-15% upon the performance.
3. The service rules of RCCI paid staff will be enforce with immediate effect.
4. The facility for casual leave encashment was waived off

**Res. No.26 To overview the activities from last Executive Committee Meeting to till date.**

President highlighted the important activities during the last one month. House appreciated the pace of activities and stressed the Top-Executives to maintain the same in future.

**Res. No. 27 To consider the applications for the Chamber's Membership of the firms/companies mentioned in the list already provided to the members.**

Mr. Jawed Akhtar Bhatti, President presented the agenda for approval.

**Decision**

Mr. Mohammad Fayyaz Qureshi approved the said agenda point, which was seconded by Mr. Mohammad Aslam, later on House unanimously approved the agenda point.

**Res. No.28 To discuss the Islamic mode of banking for Chamber.**

Mr. Jawed Akhtar Bhatti, President proposed that Islamic banking may adopted in future for all accounts of RCCI.

**Decision:**

House unanimously approved the resolution and appreciated the President for proposing such option.

**Res. No. 29 Approval of staff matters**

The President presented the cases of following employees for approval.

1. Ms. Sadaf Jalil, R&D Officer
2. Mr. Mumtaz Ali, Record Keeper
3. Mr. Sajawal Khan, Night Security Guard

**Decision**

House approved the service contract to the following employees.

1. Ms. Sadaf Jalil, R&D Officer one-year.

2. Mr. Mumtaz Ahmed, Record Keeper one year.
3. Mr. Sajawal Khan, Night Security Guard one year with the raise 1000/- monthly salary.

**Res. No. 30 Any other point with the permission of the Chair.**

- Mr. Hasan Mustafa launched a complaint that his name was not published with his picture in business vision on page No.28.
- Mian Mohammad Ateeq Sheikh further added that the Committee (business vision) is unable to perform to its maximum due to restrictions, which may be eliminated.
- Mr. Mohammad Fayyaz Qureshi highlighted that the function of Ghulam Mustafa was printed with the name of association instead in business vision, which may be corrected.
- Mr. Asim Mahmood suggested the appointment of specific staff member for business vision, where Vice President, Ch. Iqbal Ahmed added that services of professional may be hired in this regard.
- Syed Kazim Hasan suggested that he is known to some of the professionals that he can recommend them his name was also added to the Committee for business vision.
- Upon a question from the House, President Mr. Jawed Akhtar Bhatti informed that the problem related to Form D will be highlighted in the up-coming press conference i.e. 23<sup>rd</sup> February 2012 will also be placed on agenda in all Pakistan Chambers Presidents' Conference.
- Mr. S. Ali Raza Saeed Shah emphasized upon the annual renewal of Chamber membership and requested all the Executive Committee members for participation.

House thanked Executive Committee Member, Mr. Mohammad Aslam for hosting lunch.

Since there was no other point, the meeting was adjourned with a vote of thanks to the Chair.

(Irfan Manan Khan)  
Acting Secretary General

Distribution: All Executive Committee Members