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white background)

APPLICATION FOR MEMBERSHIP

Date DD/MM/YYYY

The Secretary General,

I/We request you to register my/our Firm/Company as Corporate Member/Associate Member of your Chamber against payment of prescribed fees. I/We accept the objects of the Chamber & fully agree to abide by the rules & procedures of business as laid down in the Memorandum & Articles of Association of the Chamber and not involved in any criminal act. My/Our membership will be subject to the approval by the Executive Committee of the Chamber as per rules. I/We undertake to abide by all decisions of the Executive Committee.

Name of Firm/Company _____

Company Address _____

Postal Address _____

Office Landline Nos. 1. _____ 2. _____ 3. _____

FAX _____

Email Address _____

Website _____

National Tax No. (NTN) _____

(Please attach photocopy of Certificate)

GST No.(if applicable) _____

(Please attach photocopy of Certificate)

Date of Establishment DD/MM/YYYY

Professional License No. _____

(If applicable please attach photo copy)

Nature of Business Manufacturer

Manufacturer

Importer/Exporter

Distributor

Dealer

Services

Others

(Please Specify)

Main Line of Business _____

Banker's Name & Address _____

If member of any other recognized Trade _____

Organization _____

(Please attach photo copy)

Business Status AOP

AOP

Private Limited Company

Registered Firm

(Please Tick One)

Limited Company

Sole Proprietorship

For Office Use Only

Receipt number _____ dated DD/MM/YYYY for Rs. _____

membership number _____ certificate number _____ card number _____

Membership approved vide resolution number _____ dated DD/MM/YYYY

AREA _____

Assistant Secretary (Membership Department)

Secretary General

Particulars of Accredited Representative

Name of Accredited Representative _____

Designation _____

NIC Number _____

Residential Address _____

Telephone (Office) _____

Mobile Number _____

Residential _____

Declaration

I/We do solemnly declare & affirm that particulars provided are true and correct. I/We hold myself/ourselves responsible for legal/judicial consequences arising from any false statement.

Yours Faithfully,

Company Seal

Signature of Applicant

Proposed by

Company Name _____

Seconded by

Company Name _____

Membership No. _____

Membership No. _____

Signature _____

Signature _____

Guide Lines/Instruction for Members

- In the case of an individual/proprietor concern, member cannot nominate a representative on his behalf.
- In case of Partnership/AOP any of the partners may be nominated to represent.
- In case of Private Limited & Limited concerns, Chief Executive, Managing Director or any responsible officer of the company may be nominated with the approval of the Board of Directors.

Documents Required

1. Copy of NIC of the applicant along with NTN Certificate/Copy of Last Income Tax Return and Sales Tax Registration Certificate (If applicable).
2. Three Passport size photographs of the Representative along with copy of National Identity Card of all the partners of the firms.
3. The prospective member to provide no criminal conviction certificate.
4. In case of Partnership Firm or AOP a copy of legalized Partnership Deed and Certificate issued by registrar of Firms.

For Corporate Members Only

5. In case of Private Limited or Limited Company printed copy of Memorandum and Articles Association, copy of Certificate of incorporation and copy of Form 29. Copy of NIC of all the directors and NTN Certificate of Company along with Three Passport Size Photographs of the representative of the Company.
6. Copy of General Sales Tax registration certificate as a manufacturing concern or Sales Tax registered business concern having annual turnover of Rs. 50 Million or above.

Note: - Incomplete Application Form is liable to be rejected.

Note: The financial year of the Chamber is from 1st April to 31st March, every year. Rate of subscription and admission fee are as below

Category	Annual Subscription	Registration Fee	Other Charges BV+TD+MC	Total
1 Corporate Member	Rs 4500/-	Rs. 3000/-	950+200+250	Rs. 8900/-
2 Associate Member	RS 3000/-	Rs. 1500/-	950+200+250	Rs. 5900/-

BV= Business Vision, TD=Trade Directory, MC=Membership Card
Rs.1000/- will be charged for urgent membership certificate.



Rawalpindi Chamber of Commerce and Industry
Empowering Business

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SPECIMEN SIGNATURE CARD

Name of Firm/Company _____

Authorized
Representative Name _____

Signatures 1. _____

2. _____

3. _____

Declaration

I/We hereby solemnly declare and attest that the photograph and signature affixed on this card are true of the above names representative of our Firm/Company.

Affix stamp of the company/Firm Here



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MEMBERSHIP CARD PRO FORMA

1. Representative's Name _____
2. Representative's Designation _____
3. Company/Firm Name _____
4. Address _____

5. Telephone No _____
6. Mobile No _____
7. Blood Group _____
8. N.I. C # _____
9. N.T. # _____
10. G.S.T # _____

FOR OFFICE USE ONLY

1. Card No _____
2. Membership No. _____
3. Date of Issue _____
4. Date of Expiry _____

Rs.150/- received vide receipt No. _____ Dated _____

The above particulars are verified.

M'Ship Dept
Signature of Issuing Authority

Secretary General

**SPECIMEN
UNDERTAKING FOR NO CRIMINAL CONVICTION**

I _____ F/ Name _____

Holder of NIC # _____ Resident of _____

do solemnly affirm and declare as under:-

1. That I am a Proprietor/Managing Partner/Managing Director/ Chief Executive of

M/s. _____

Address _____

2. That I am a Pakistani Citizen and not involve in any Criminal malpractice.

3. That No Criminal Case in any Court of Law is pending against me and I am previously non convict.

The contents of this undertaking are true and correct to the best of my knowledge and belief nothing has been concealed there from.

Deponent